

Sample Stock Donation Letter

Date: [insert date}
To: [Brokerage Firm]
[Broker's Name]
[Broker's Address]
[Broker's Phone Number]

Dear [Sir or Madame]:

I would like to make a gift of stock on [insert date] to Forest Home. Please transfer the following security(ies) from my account # [your account number] to Charles Schwab & Company, Inc. (contact information (800) 515-2157) via DTC for the benefit of Forest Home, account 3385-0486. The DTC number for Charles Schwab & Company is 0164, code 40.

This is a charitable donation. Forest Home's Tax ID number is 95-1855659.

Securities to be transferred:

[number] shares of [company] stock, symbol [stock symbol].

Forest Home will also provide me with a receipt for this gift.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

cc: Forest Home Foundation
Attn: David Carlson
700 E. Redlands Blvd., Suite 232U
Redlands, CA 92373
Office: 909-389-4430
Fax: 909-798-1422
Email: davidc@foresthomfoundation.org